

## EFFICIENCY AND PERFORMANCE SUB (FINANCE) COMMITTEE

Friday, 13 July 2018

Minutes of the meeting of the Efficiency and Performance Sub (Finance) Committee held at Guildhall, EC2 on Friday, 13 July 2018 at 1.45 pm

### Present

#### Members:

Jeremy Mayhew (Chairman)  
Deputy Jamie Ingham Clark (Deputy Chairman)  
Randall Anderson  
Alderman Robert Howard  
Paul Martinelli  
Ian Seaton

#### Officers:

John Cater	-
Peter Kane	- Chamberlain
Caroline Al-Beyerty	- Chamberlain's Department
Kate Smith	- Town Clerk's Department
Tom Conniffe	- Town Clerk's Department
Geoff Parnell	- Chamberlain's Department
Paul Wilkinson	- City Surveyor
Carolyn Dwyer	- Director of Built Environment
Pascale Yart	- City Surveyor's Department
Julie Gibbs	- Markets and Consumer Protection Department

#### 1. APOLOGIES

Apologies were received from Hugh Morris and Deputy Philip Woodhouse

#### 2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

There were no declarations.

#### 3. MINUTES OF THE PREVIOUS MEETING

**RESOLVED** - That the public minutes of the meeting held on 23<sup>rd</sup> May 2018 be agreed as an accurate record.

#### 4. OUTSTANDING ACTIONS FROM PREVIOUS MEETINGS

The Sub-Committee considered a report of the Town Clerk which set out the outstanding actions from previous meetings of the Sub-Committee.

**RESOLVED** – That the Committee notes the report.

5. **WORK PROGRAMME FOR FUTURE MEETINGS**

The Sub-Committee considered a report of the Town Clerk which set out the work plan for future meetings.

Members requested officers populate the work plan with more detail, particularly with future cross-cutting reports.

**RESOLVED** – That the Sub-Committee notes the report.

6. **ASSET MANAGEMENT - SERVICE BASED REVIEW - INTERIM REPORT**

The Sub-Committee received a Report of the City Surveyor concerning progress made with the Asset Management Review.

Members expressed concerns about GVAs finding regarding the lack of joined-up governance on asset related decisions. Whilst the Corporate Asset Sub-Committee played a key part in the operational building portfolio, it was crucial that the “centre” takes ultimate responsibility for the decision-making process. A more holistic approach, it was argued, would be beneficial, as currently the prevailing mindset was that departments “own” property, rather than occupy the Corporation’s assets. As a starting point, the Chairman suggested that the Finance Committee could look at changing the remit of the Corporate Asset Sub-Committee to meet better this governance gap.

Officers informed Members that a resource plan to support the overall recommendations will be submitted to the Strategic Resources Group in September and thereafter Summit Group. There will be a further Report to this Sub-Committee in the autumn, this will include a proposed roadmap for implementation and a resourcing plan.

**RESOLVED** – that the Sub-Committee noted the Report.

7. **CORPORATE AND BUSINESS PLANNING UPDATE**

The Sub-Committee received a Report of the Town Clerk concerning Corporate and Business Planning.

Highlighting paragraph 8, Members requested that the Sub-Committee still be kept informed about relevant outputs from the Chief Officer Peer Review Sessions.

Members expressed the view that the High-Level business plans were too often a “fait accompli” and a tick box exercise. These plans were the only opportunity to shape the agenda for the following year, so needed more engagement, than simply being nodded through. The City Surveyor suggested that a useful way to increase Member engagement was via strategy away days for spend committees and relevant officers; this was something that the Property Investment Board were exploring in the autumn. The Chairman thought this a good idea and suggested that it would be helpful, in general, to hold these discussions outside of the routine Committee meetings and that more

engagement at *each stage* (e.g. start of the year, quarterly progresses, end of year outturn) of the planning process.

**RESOLVED** – that the Sub-Committee noted the Report.

8. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE SUB-COMMITTEE**

There were no questions.

9. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

There were no items of urgent business.

10. **EXCLUSION OF THE PUBLIC**

**RESOLVED** - That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.

11. **NON-PUBLIC MINUTES OF THE PREVIOUS MEETING**

**RESOLVED** - That the non-public minutes of the meeting held on 23<sup>rd</sup> May 2018 be agreed as an accurate record.

12. **OUTSTANDING ACTIONS FROM NON-PUBLIC MINUTES OF PREVIOUS MEETINGS**

The Sub-Committee considered a report of the Town Clerk which set out the non-public outstanding actions from previous meetings of the Sub-Committee.

**RESOLVED** – That the Committee notes the report.

13. **CONTRACT MANAGEMENT CORPORATE SUPPLIER PERFORMANCE SCORECARD RESULTS FY 17/18**

The Sub-Committee received a Report of the Chamberlain concerning the Contract Management Corporate Supplier Performance Scorecard Results for FY18/19.

14. **DEPARTMENTAL MONITORING**

14.1 **Department of the Built Environment**

The Sub-Committee received a Report of the Director of the Built Environment.

14.2 **The City Surveyor's Department**

The Sub-Committee received a Report of the City Surveyor.

15. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

16. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was no other business.

**The meeting ended at 3.30 pm**

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Chairman

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